The meeting was called to order at 6:00 p.m. by President Glenn Woulf.

Roll Call: Present: Glenn Woulf, Sean Van Ermen, Nancy Stank, Dave Podoski, Jeff Gosa, Tim Gould and Lori Gross

Also attending the meeting: Clifford Patz and Dennis Gross

Representing the Peshtigo Times: Shirley

Pledge of Allegiance

**APPROVING/CORRECTING THE MINUTES OF LAST PRECEDING MEETING(S):**

There were no corrections to the minutes of the March village meeting. A motion to approve them was made by Nancy Stank and seconded by Jeff Gosa. It carried by all voting “aye” on a voice vote.

**NEW BUSINESS:**

**1.  *Discussion and Possible Approval of Resolution Adopting the Policy and Procedures for Internal***

 ***Controls.***

 Motion by Jeff Gosa to approve Resolution 2020-02 adopting the Policy and Procedures for Internal

 Controls. Second by Tim Gould. Roll call vote was taken. 7 aye – 0 Nay- 0 Absent. Motion Carried.

 **2. *Packerland Websites Virtual Presentation***

 After a Virtual Presentation by Bill Koehne from Packerland Websites a motion was made by Tim Gould

 second by Chad Mursau to accept the contract for setting up a website in the amount of $1650.00 initial

 fee and $45.00 per month for maintenance and hosting. Motion was voted on and carried.

 **3. *Receipt & Review of Correspondence***

* President, Glenn Woulf thanked Curt from Northwoods Distillery for the donation of the

Homemade hand sanitizer for the Village during the Covid 19 pandemic.

* President, Glenn Woulf also thanked Jim Heyroth for donating a tree to the Water Towner Park.
* Spring Clean up is set for Saturday, May 9th. Tom Behnke said he didn’t mind working that day but asked that anyone bringing items to the recycle center respect the social distancing guidelines.
* Community Area Rummage sales and T-ball have been cancelled for this year.

 **4. *Citizen Comments/Concerns***

 There was none

**COMMITTEE REPORTS:**

* ***RECREATION***

Tim Gould reported that there are still openings available this summer for the parks. Also the Coleman Area Library is now open for curbside pick- up on Mondays from 10am – 1pm and Wednesdays from

2pm – 5pm. You must first make an appointment by calling the Library at 920-897-2400 if you wish to participate. Library Inter-Loans are available and can be requested by phone or online. No returns will be due prior to May 24th. For any questions, please contact your friendly librarians!

* ***PUBLIC WORKS***

Dave Podoski

* ***FINANCE & BUDGET***

There was nothing new to report.

* ***BOARD OF HEALTH & SANITATION***

There was nothing new to report.

* ***TAX COMMITTEE & BOARD OF REVIEW***

Spoke with Ryan from R and R assessing. He stated they are started going to homes in the Village on Monday April 27th. BOR will meet on Monday, May 18th at 11:00 am to adjourn to a later date. Date not yet know.

* ***ZONING & PLANNING COMMISSION***

There was nothing new to report.

* ***PUBLIC SAFETY & PERSONNEL***
	+ ***Police Department Report***

Dave Podoski read the monthly reports March and April. In March there were 16 complaints. 6 adult citations were written for $681.00, and 3 juvenile citations were written for $1317.00 for a total of $1998.00. In March there were 37 adult court dockets, 15 juvenile, 2 just-cause hearings, 0 contempt of court hearing, and 1 case review and 0 trials. Ida had 190.5 hours for the month of March, and Katie had a total of 131 hours for the month with 0 hours for police and 38 hours for Court. Total miles on the squad were 102,912 of which 541 were put on in the month of March.

In April there were 46 complaints. 1 adult citation was issued written for $124.00, and 0 juvenile citations were written, so total for a total was $124.00. April court there were 58 adults, 0 juveniles, 5 just cause hearings, 0 contempt of court hearings, 3 case reviews, and all trials were postponed due to COVOD-19. Ida had 179.5 hours for the month of April, and Katie had a total of 113.5 hours for the month with .25 hours for police and 28.75 hours for Court. Total miles on the squad car were 103,358 of which 446 were put on in the month of April.

* + ***Fire Department Report***
* The department responded to 2 calls during the month of March. Both calls were for rollovers on the highway. Total man hours for the month of March were 26.25. Total calls for the fire year are 12.
* The department responded to 4 calls during the month of April. 2 vehicle rollovers, 1 Rescue Squad assist and 1 small brush fire. Total man hours for the month of April were 31. Total calls for the fire year are 16.
* Training for the month is on driving
* Fire Dept. has been doing drive by Birthdays with Smokey Bear. Small gifts were donated by a person who does not want to be known. Drivers also donate their time
* July Fireman’s Picnic is still being planned as of this date.
	+ ***Building Inspector Report***

 In addition to the usual permit issues, the following contacts were made in March and April 2020.

 1. 3/16/20 Inspect Roof on Resident’s House

2. 3/17/20 Drop Off Warning Letter Due to Dog Feces on Rosemont

 3. 3/20/20 Receive Complaint of Several Code Violations on Apartment on East Main Street.

 (will take care of after Covid 19 settles down)

 4. 4/6/20 Add remodel to permit # 753

 5. 4/7/20 Inspect house on E. Main St. Contractor asked about steps.

6. 4/8/20 Phone call on building permit and also checked on extension of permit #765

 add-on to remodel garage.

7. 4/8/20 Received call on birds and how many can be kept at a residence.

8. 4/12/20 Issue notice of non compliance to a residence on E. Main St. for unsafe and

 unsanitary conditions.

9. 4/14/20 Received call from resident on building permit

10. 4/15/20 Inquiry about Zoning and also inquiry about the Maple Lane Apts.

11. 4/17/20 Received call about fence setbacks

12. 4/18/20 Business owner asked about adding an apartment and steps to another level

13. 4/27/20 Received call from a business owner about building a storage unit

14. 04/28/20 Called State Inspector-Reply was any alteration would need state approved plans

15. 04/28/20 Stopped by a business on County CP. They were wanting to put up a lean-to on

 building. Told them State approved plans would be required.

16. 04/29/20 Inspect a residence on E. Main St.

 The treasurer’s report was read by Nancy Stank.

 General Checking Account $ 84,625.54

 Money Market Savings Account - Associated Bank $ 243,000.18

 Money Market Savings Account – Peshtigo National Bank $ 98,522.73

 Certificate of Deposit – Peshtigo National Bank $ 102,117.74

 Sewer Replacement-Associated Bank $ 92,902.50

 Water Replacement-Associated Bank $ 71,943.18

 Utility MM-Associated Bank $ 396,104.09

 TOTAL CASH ON HAND $1,089,215.96

 Since the last meeting check numbers 29594 through 29681 were written in the amount of $136,349.29.

A motion was made to accept the treasurer’s report and approve the vouchers for payment by Nancy Stank and seconded by Dave Podoski. Motion was voted on and carried.

There were (8) building permits issued in March and (10) issued in April.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PERMIT  | ISSUED | ADDRESS | DATE | DESCRIPTION |  DOLLAR  | EXP. |
| # | TO |   | ISSUED | OF WORK TO BE DONE |  AMOUNT  | DATE |
| 770 | Sara Thomas | 136 West. Main St. | 3/5/2020 | Re-roof - Steel | $12,000.00 | 3/5/2021 |
| 771 | Doug Lavarda | 136 River Dr. | 3/9/2020 | Re-roof  | $8,100.00  | 3/9/2021 |
| 772 | Steven Ermis | 105 East Main St. | 3/16/2020 | Siding and Soffits | $10,000.00  | 3/16/2021 |
| 773 | Mark Rost | 234 N. Franklin | 3/21/2020 | Re-roof | $10,000.00 | 3/21/2021 |
| 774 | Mark Rost | 160 Elm Drive | 3/21/2020 | Re-roof and windows | $20,000.00  | 3/21/2021 |
| 775 | Robert Brusky | 237 County Road CP | 3/30/2020 | Remodel Bathroom | $5,000.00  | 3/30/2021 |
| 776 | Coleman Public Schools | 347 Business 141 | 3/30/2020 | H.S. G.S. Referendum | $14,200,000.00  | 3/30/2021 |
| 777 | Gayle Nosgovitz | 550 Business 141 | 3/30/2020 | Comm. Building, Roof and Fence | $5,000.00  | 3/30/2021 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PERMIT  | ISSUED | ADDRESS | DATE | DESCRIPTION |  DOLLAR  | EXP. |
| # | TO |   | ISSUED | OF WORK TO BE DONE |  AMOUNT  | DATE |
| 778 | Kirk Veit | 204 N. Louis  | 4/2/2020 | Shingles Storm Damage House and Garage | $12,000  | 4/2/2021 |
| 779 | Kevin Zeitler | 126 River Dr. | 4/2/2020 | Re-roof small shed | $7,000  | 4/2/2021 |
| N/A | Fred Umlah | 301 W. 16th Road | 4/3/2020 | Re-roof-Siding | $20,000  | 4/3/2021 |
| 780 | Karen Gissenas | 301 T Ave. | 4/3/2020 | Re-roof | $18,000  | 4/3/2021 |
| 781 | Mark Patz | 439 West Ave. | 4/6/2020 | Siding and Windows | $5,000  | 4/6/2021 |
| 782 | Gina Bairel | 549 Business 141 | 4/7/2020 | Remove old TV Repair shop | $5,000  | 4/7/2021 |
| 783 | Nathan Yencheske | 305 Elm Dr. | 4/22/2020 | Egress Window and siding | $13,000  | 4/22/2021 |
| 784 | David Smith | 225 Elm Dr. | 4/22/2020 | Re-roof | $10,000  | 4/22/2021 |
| 785 | Visible Changes | 632 County CP | 4/27/2020 | Re-roof | $6,000  | 4/27/2021 |
|  786 |  Coleman Wood | Railway | 04/28/20 | Remodel | $3,000 | 04/28/2021 |

With no further discussion, a motion was made by Sean Van Ermen to adjourn. It was seconded by Jeff Gosa. Motion was voted on and carried. The meeting adjourned at 6:35 p.m.

 Respectfully Submitted,

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Lori Gross

 Village Clerk/Treasurer