The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Jim Karban, Aaron Patefield, Glenn Woulf, Nancy Stank and Lori Gross.

Also attending: Dennis Gross

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the July minutes, Jim Karban motioned to approve them. Nancy Stank seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

**AARON’S REPORT:**

1. **Public Utilities Department Data**

 Public Utilities Department data (July 2020)

Water produced 2,580,000 gallons

Influent to wwtp 5,359,000 gallons

I/I problem 2,815,000 gallons

\*Plant Design flows 275,000 gallons per day

\*Peak Design flow 550,000 gallons per day

Avg. Coleman flow 173,000 gallons per day (*allocation 220,000gpd*)

Avg. Pound flow 45,000 gallons per day (*allocation 55,000gpd*)

Influent BOD 126 ppm

Effluent BOD 3 ppm *(permit limit 25 ppm)*

Influent TSS 173 ppm

Effluent TSS 4 ppm (*permit limit 30 ppm*)

 Pound BOD 214 ppm

 Pound TSS 118 ppm

 Ammonia .4 ppm (*permit limit 14ppm)*

 Phosphorus 0.15 ppm (permit limit 3.1 ppm)

 (2025 permit limit .42ppm

1. Well # 2 Radium removal practices

 Installing flow off of artesian to front ditch

 This will remove oldest water in the well column pipe

 2. Wells both wells are in need of new chlorine scales

 Getting a quote from Hawkins Chemical

 Both are over twenty years old

 Attached quotes

3. Bio-tower seal leaks

 Getting a quote from Great Lakes TV/Seal to repair

***RECEIPT & REVIEW OF CORRESPONDENCE***

There was none.

***CITIZEN COMMENTS/CONCERNS***

***ACTION ITEMS***

**•Laptop for WWTP**-Discussion on purchasing a new laptop for the WWTP. Laptop now is old and doesn’t work good for Zoom meetings, virtual meetings, and the like. Motion by Jim Karban, seconded by Nancy Stank to purchase a new laptop for the WWTP. Motion was voted on and carried.

**•KLM Engineering** – This proposal is for a 10 year service agreement to perform inspections on the Water Tower. A total price for the 10 years is $8800 to be paid in equal installments of $880 per year. Can cancel this agreement at any time. Motion by Jim Karban, seconded by Nancy Stank to sign the 10 year agreement. Motion was voted on and carried.

•**FEMA Grant for Generator at Well 1-**Dennis Gross explained the Water Tower was hit by lightening during the July 2019 storm. Fema has awarded $49,111.00 ($36,833.25 federal share $6,138.87 State and $6,138.87 Local share) to purchase a new generator for Well 1. Motion by Nancy Stank, seconded by Jim Karban to purchase the generator for Well 1. Motion was voted on and carried.

**•Discuss/Approve Chlorine Scales at wells-**Patefield explained that the Chlorine Scales are over 20 years old and are not working correctly. A quote from Hawkins was for $2450 for each new scale. Motion by Jim Karban, seconded by Nancy Stank to purchase the 2 new chlorine scales from Hawkins. Motion was voted on and carried.

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:

BALANCES AS OF JULY 30, 2020:

General/Utility Checking Account (combined Checking) $ 106,982.74

General/Utility MM Account-Associated Bank (combined MM) $ 193,011.36

Utility Money Market Account-Peshtigo National Bank $ 396,729.49

Water Replacement Money Market Account $ 71,944.99

Sewer Replacement Money Market Account $ 92,904.84

***APPROVAL OF VOUCHERS***

 Since last utility meeting check numbers ranging from 29794-29824 were written in the amount of $11,568.99. In progress checks in the amount of $13,718.16 will be sent out today (August 10, 2020) A motion was made by Jim Karban to accept the treasurer’s report and approve the checks. Nancy Stank seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

A delinquent utility account listing was distributed to each board member. They currently total $8,836.61.

With no further discussion, a motion was made to adjourn by Nancy Stank and was seconded by Jim Karban. It carried by all voting “aye” on a voice vote. The meeting adjourned at 11:45 a.m.

 Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer