The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Glenn Woulf, Nancy Stank, Lori Gross, and Jim Karban

Also attending: Aaron Patefield

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the November minutes, Jim Karban motioned to approve, Lori Gross seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

**AARON’S REPORT:**

1. **Public Utilities Department Data**

 December 14, 2020

1. Public Utilities Department data (November 2020)

Water produced 2,965000 gallons

Influent to wwtp 4,630,000 gallons

I/I problem 1,665,000 gallons

\*Plant Design flows 275,000 gallons per day

\*Peak Design flow 550,000 gallons per day

Avg. Coleman flow 154,000 gallons per day (*allocation 220,000gpd*)

Avg. Pound flow 44,000 gallons per day (*allocation 55,000gpd*)

Influent BOD 129 ppm

Effluent BOD 2 ppm *(permit limit 25 ppm)*

Influent TSS 141 ppm

Effluent TSS 4 ppm (*permit limit 30 ppm*)

 Pound BOD 164 ppm

 Pound TSS 137 ppm

 Ammonia .1 ppm (*permit limit 14ppm)*

 Phosphorus 0.16 ppm (permit limit 3.1 ppm)

 (2025 permit limit .42ppm)

1. Sewer Cleaning Budget

Utilities Supervisor, Aaron Patefield discussed cleaning and televising of the Sewer pipes. Northern Pipe will be doing the cleaning and televising on Franklin, E. and W. Main St. and all of Patz Subdivision. Budget for 2020 was set at $12,000 for this process and cost will be approx.. $8000. Patefield would like the board to budget $10,000 for year 2021 to do 5 man holes in 2021.

***RECEIPT & REVIEW OF CORRESPONDENCE- None***

***CITIZEN COMMENTS/CONCERNS – None***

***ACTION ITEMS***

**•Refunding Loans-**

Discussion of refunding loans with a savings of huge interest savings. Utility Board will attend the January Village Board Meeting to hear a presentation from Jim Ehlers on the process. No motion made.

***TREASURER’S REPORT***

The Treasurer’s Report was read by James Karban and is as follows:

BALANCES AS OF November 30, 2020:

General/Utility Checking Account (combined Checking) $ 154,683.52

General/Utility MM Account-Associated Bank (combined MM) $ 192,599.33

Utility Money Market Account-Peshtigo National Bank $ 397,312.41

Water Replacement Money Market Account $ 71,947.39

Sewer Replacement Money Market Account $ 92,907.94

 ***TOTAL $909,450.59***

***APPROVAL OF VOUCHERS***

 Since last utility meeting check numbers ranging from 30062-30089 were written in the amount of $18,362.51. In progress checks in the amount of $7242.84 will be sent out today (December 14, 2020) A motion was made by Jim Karban to accept the treasurer’s report and approve the checks. Nancy Stank seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

A delinquent utility account listing was distributed to each board member. They currently total $0

With no further discussion, a motion was made to adjourn by Nancy Stank and was seconded by Jim Karban It carried by all voting “aye” on a voice vote. The meeting adjourned at 11:32 a.m.

 Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer