The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Glenn Woulf, Nancy Stank, Lori Gross and Jim Karban

Also attending: Aaron Patefield, Scott Fuelle, Diane Patz, Kevin Schuette, Wayne Gross, Thad Majkowski and Dennis Gross

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the December minutes, Nancy Stank motioned to approve, Jim Karban seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

**AARON’S REPORT:**

1. **Public Utilities Department Data**

 January 11, 2021

1. Public Utilities Department data (December 2020)

Water produced 2,283,000 gallons

Influent to wwtp 3,435,000 gallons

I/I problem 1,052,000 gallons

\*Plant Design flows 275,000 gallons per day

\*Peak Design flow 550,000 gallons per day

Avg. Coleman flow 111,000 gallons per day (*allocation 220,000gpd*)

Avg. Pound flow 40,000 gallons per day (*allocation 55,000gpd*)

Influent BOD 158 ppm

Effluent BOD 2 ppm *(permit limit 25 ppm)*

Influent TSS 186 ppm

Effluent TSS 3 ppm (*permit limit 30 ppm*)

 Pound BOD 150 ppm

 Pound TSS 158 ppm

 Ammonia 1.5 ppm (*permit limit 14ppm)*

 Phosphorus 0.11 ppm (permit limit 3.1 ppm)

( 2025 permit limit .42ppm

1. Sewer Main repairs on N. Franklin

Patefield showed video of big stone that was pressing on pipe. Repairs have been made.

***RECEIPT & REVIEW OF CORRESPONDENCE***

None

***CITIZEN COMMENTS/CONCERNS***

*None*

***ACTION ITEMS***

**•Terry Earley-Pound Village President –** President Earley was unable to attend the meeting so in his place was Trustee Wayne Gross. Trustee Gross explained that Village of Pound has only one water source and the DNR is advising them that they should have an additional source in the case something should go wrong with their only water source. Trustee Gross asked if Village of Coleman would consider selling water to the Village of Pound. Supervisor Patefield stated we have more than enough water to support the Village of Pound. President Glenn Woulf from the Village of Coleman said that the Village would be more than happy to work with the Village of Pound on the water issue. Thad MaJkowski, from Cedar Corp. explained that a feasibility study will need to be done by the Village of Pound and the PSC and DNR governs all water systems. Cedar Corp. will help with submitting the plans and all agreements that need to be done. A motion was made by Jim Karban to work with the Village of Pound for their second water source continent upon a feasibility study being done. Nancy Stank seconded the motion. Motion was voted on and carried.

**•Approve 2021 Budget-**Utility Board Member Jim Karban and Utility Supervisor Aaron Patefield met to work on the budget before the monthly meeting started. Motion by Jim Karban, seconded by Nancy Stank to approve the 2021 budget. Motion was voted on and carried.

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:

BALANCES AS OF December 31, 2020:

Utility Checking Account $ 102,492.50

Utility MM Account-Associated Bank $ 192,602.84

Utility Money Market Account-Peshtigo National Bank $ 397,447.39

Water Replacement Money Market Account $ 71,948.00

Sewer Replacement Money Market Account $ 92,908.73

 ***TOTAL $857,399.46***

***APPROVAL OF VOUCHERS***

 Since last utility meeting check numbers ranging from 30115-30166 were written in the amount of $75,451.09. In progress checks in the amount of $11,038.87 will be sent out today (January 11, 2021) A motion was made by Jim Karban to accept the treasurer’s report and approve the vouchers. Nancy Stank seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

There are no delinquent utility accounts for the month of December.

With no further discussion, a motion was made to adjourn by Lori Gross and was seconded by Nancy Stank It carried by all voting “aye” on a voice vote. The meeting adjourned at 11:25 a.m.

 Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer