The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Glenn Woulf, Nancy Stank, Lori Gross and Jim Karban

Also attending: Aaron Patefield

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the January minutes, Nancy Stank motioned to approve, Jim Karban seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

**AARON’S REPORT:**

1. **Public Utilities Department Data**

 February 8, 2021

1. Public Utilities Department data (January 2021)

Water produced 1,946,000 gallons

Influent WWTP 2,553,000 gallons

I/I problem 607,000 gallons

\*Plant Design flows 275,000 gallons per day

\*Peak Design flow 550,000 gallons per day

Avg. Coleman flow 82,000 gallons per day (*allocation 220,000gpd*)

Avg. Pound flow 38,000 gallons per day (*allocation 55,000gpd*)

Influent BOD 130 ppm

Effluent BOD 3 ppm *(permit limit 25 ppm)*

Influent TSS 160 ppm

Effluent TSS 3 ppm (*permit limit 30 ppm*)

 Pound BOD 138 ppm

 Pound TSS 161 ppm

 Ammonia 4.0 ppm (*permit limit 14ppm)*

 Phosphorus 0.14 ppm (permit limit 3.1 ppm)

 (2025 permit limit .42ppm)

***RECEIPT & REVIEW OF CORRESPONDENCE***

None

***CITIZEN COMMENTS/CONCERNS***

*None*

***ACTION ITEMS-***

*None*

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:

BALANCES AS OF January 31, 2021:

Utility Checking Account $ 140,982.52

Utility MM Account-Associated Bank $ 192,606.35

Utility Money Market Account-Peshtigo National Bank $ 397,582.41

Water Replacement Money Market Account $ 71,948.61

Sewer Replacement Money Market Account $ 92,909.52

 ***TOTAL $896,029.41***

***APPROVAL OF VOUCHERS***

 Since last utility meeting check numbers ranging from 30176-30230 were written in the amount of $17,575.62. In progress checks in the amount of $5,243.60 will be sent out today (February 8, 2021) A motion was made by Jim Karban to accept the treasurer’s report and approve the vouchers. Nancy Stank seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

Delinquent utility accounts for the month of January totaled $2,002.98

With no further discussion, a motion was made to adjourn by Nancy Stank and was seconded by Lori Gross. It carried by all voting “aye” on a voice vote. The meeting adjourned at 11:05 a.m.

 Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer