The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Glenn Woulf, Nancy Stank, Lori Gross and Jim Karban

Also attending: Aaron Patefield, Scott Fuelle and Dennis Gross

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the April minutes, Jim Karban motioned to approve, Lori Gross seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

**AARON’S REPORT:**

1. **Public Utilities Department Data**

 May 10, 2021

1. Public Utilities Department data (April 2021)

Water produced 2,186,000 gallons

Influent to wwtp 3,981,000 gallons

I/I problem 1,795,000 gallons

\*Plant Design flows 275,000 gallons per day

\*Peak Design flow 550,000 gallons per day

Avg. Coleman flow 133,000 gallons per day (*allocation 220,000gpd*)

Avg. Pound flow 46,000 gallons per day (*allocation 55,000gpd*)

Influent BOD 120 ppm

Effluent BOD 4 ppm *(permit limit 25 ppm)*

Influent TSS 167 ppm

Effluent TSS 4 ppm (*permit limit 30 ppm*)

 Pound BOD 147 ppm

 Pound TSS 121 ppm

 Ammonia 5.5 ppm (*permit limit 14ppm)*

 Phosphorus 0.14 ppm (permit limit 3.1 ppm)

1. permit limit .42ppm
2. Proposal for Utility Generators

See attached

***RECEIPT & REVIEW OF CORRESPONDENCE***

None

***CITIZEN COMMENTS/CONCERNS***

*None*

***ACTION ITEMS-***

Sewer Rate Increase-Discussion on a rate increase. Looking at numbers and it was recommended we contact the Village Auditors and Ehlers to come up with a % of increase that we should do. Rate Increase was tabled to next meeting.

Aaron Patefield Retirement-The Utility Board was informed that Public Utilities Superintendent, Aaron Patefield is retiring from the Village with his last day being May 20, 2021. The board wished him well and thanked him for all his years of service.

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:

BALANCES AS OF April 30, 2021:

**7:57 AM Transactions Summary Report - Short Description 1**

**ACCT**

**Dated From:**

**Thru: 4/30/2021 Thru Account: 620-00-11200-000-132**

**Fund # 620 - WATER FUND**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Beginning Bal. Debit Credit Ending Bal.**

**4/01/2021 From Account: 620-00-11100-000-131**

**5/11/2021 Page:**

**620-00-11100-000-131 0.00 0.00 0.00 0.00**

**TREASURERS CASH-CHECKING**

**620-00-11100-000-132 0.00 0.00 0.00 0.00**

**TREASURERS CASH-MM SAVINGS**

**620-00-11100-000-133 71,949.77 0.59 0.00 71,950.36**

**TREASURERS CASH-REPLACEMNT**

**620-00-11100-000-134 397,822.63 114.44 0.00 397,937.07**

**TREASURERS CASH-MM-PNB**

**620-00-11101-000-131 -1,220,350.30 37,701.75 6,212.79 -1,188,861.34**

**POOLED CHECKING - ASSOCIATED**

**620-00-11200-000-132 50,444.28 1.01 0.00 50,445.29**

**POOLED MONEY MARKET - ASSOCIAT**

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**Fund Totals: -700,133.62 37,817.79 6,212.79 -668,528.62**

**7:59 AM Transactions Summary Report - Short Description 1**

**ACCT**

**Dated From:**

**Thru: 4/30/2021 Thru Account: 660-00-11200-000-132**

**Fund # 660 - SEWER FUND**

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**Beginning Bal. Debit Credit Ending Bal.**

**4/01/2021 From Account: 660-00-11100-000-131**

**5/11/2021 Page:**

**660-00-11100-000-131 0.00 0.00 0.00 0.00**

**TREASURERS CASH-CHECKING**

**660-00-11100-000-133 121,911.37 1.00 0.00 121,912.37**

**TREASURERS CASH-REPLAC FUND**

**660-00-11100-000-134 0.00 0.00 0.00 0.00**

**TREASURERS CASH-MM-PNB**

**660-00-11101-000-131 299,885.60 43,206.59 36,128.40 306,963.79**

**POOLED CHECKING - ASSOCIATED**

**660-00-11200-000-132 142,169.09 2.43 0.00 142,171.52**

**POOLED MONEY MARKET - ASSOCIAT**

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**Fund Totals: 563,966.06 43,210.02 36,128.40 571,047.68**

***APPROVAL OF VOUCHERS***

 Since last utility meeting check numbers ranging from 30368-30444 were written in the amount of $33,896.31. In progress checks in the amount of $2,434.43 will be sent out today May 11, 2021). A motion was made by Jim Karban to accept the treasurer’s report and approve the vouchers. Nancy Stank seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

Delinquent utility accounts for the month of April are $1,509.45.

With no further discussion, a motion was made to adjourn by Jim Karban and was seconded by Nancy Stank. It carried by all voting “aye” on a voice vote. The meeting adjourned at 11:25am.

 Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer