The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Glenn Woulf, Nancy Stank, Lori Gross and Jim Karban

Also attending: Aaron Patefield, Darren Olson and Dennis Gross

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the May minutes, Jim Karban motioned to approve, Nancy Stank seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

 **DARREN’S REPORT**

 June 14, 2021

1. **Public Utilities Department data (May 2021)**

 Water produced 2,190,000 gallons

 Influent to WWTP 3,536,000 gallons

 I/I problem 1,346,000 gallons

 \*Plant Design flows 275,000 gallons per day

 \*Peak Design flow 550,000 gallons per day

 Avg. Coleman flow 114,000 gallons per day (*allocation 220,000gpd*)

 Avg. Pound flow 43,000 gallons per day (*allocation 55,000gpd*)

 Influent BOD 175 ppm

 Effluent BOD 2 ppm *(permit limit 25 ppm)*

 Influent TSS 188 ppm

 Effluent TSS 4 ppm (*permit limit 30 ppm*)

 Pound BOD 160 ppm

 Pound TSS 171 ppm

 Ammonia 3.7 ppm (*permit limit 14ppm)*

 Phosphorus 0.15 ppm (*permit limit 3.1 ppm*)

1. *permit limit .42ppm)*
2. **Treatment Plant DNR compliance inspection on 6/29**
3. **Well # 2, 2nd Quarter Radium was 4.06ug/l**

 **Will do well cleaning again second week of July**

1. **Utility Department Training Update**
2. **Request to purchase a 3500 watt generator for Utility use for $850**

Motion by Nancy Stank, seconded by Jim Karban to purchase the generator for $850.00. In the same motion was to purchase the pressure washer for $400.00 Motion was voted on and carried.

1. **Request to purchase a 3100 psi pressure washer for $400**

***RECEIPT & REVIEW OF CORRESPONDENCE***

None

***CITIZEN COMMENTS/CONCERNS***

*None*

***ACTION ITEMS-***

**Sewer Rate Increase**-Motion by Nancy Stank, seconded by Jim Karban to go with a 3% sewer rate increase to become effective June 15, 2021. Motion was voted on and carried.

**Repayment Schedule by Ehlers-**Motion by Nancy Stank, seconded by Jim Karban to pay the General account $100,000 back from the total owed of $274,122 bringing the balance owed to General yet of $174,122. Also follow the repayment plan from Ehlers to also get the Sewer replacement paid back. Motion was voted on and carried.

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:

**BALANCES AS OF May 31, 2021- WATER FUND**

**6/10/2021 Page:**

**620-00-11100-000-133 71,950.36 0.61 0.00 71,950.97**

**TREASURERS WORKING CASH**

**REPLACEMNT FUNDS**

**620-00-11100-000-134 397,937.07 118.29 0.00 398,055.36**

**TREASURERS WORKING CASH**

**MONEY MARKET ACCOUNT**

**PESHTIGO NATIONAL BANK**

**620-00-11101-000-131 -1,188,861.34 1,494.83 4,347.38 -1,191,713.89**

**POOLED CHECKING - ASSOCIATED**

**CHECKING**

**620-00-11200-000-132 50,445.29 1.41 0.00 50,446.70**

**POOLED MONEY MARKET - ASSOCIAT**

**M/M SAVINGS**

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**Fund Totals: -668,528.62 1,615.14 4,347.38 -671,260.86**

**BALANCES AS OF May 31, 2021 – SEWER FUND**

**6/10/2021 Page:**

**660-00-11100-000-133 121,912.37 1.04 0.00 121,913.41**

**TREASURERS WORKING CASH**

**REPLACEMNT FUNDS**

**660-00-11100-000-134 0.00 0.00 0.00 0.00**

**TREASURERS WORKING CASH**

**MONEY MARKET ACCOUNT**

**PESHTIGO NATIONAL BANK**

**660-00-11101-000-131 306,963.79 5,915.35 12,375.91 300,503.23**

**POOLED CHECKING - ASSOCIATED**

**CHECKING**

**660-00-11200-000-132 142,171.52 2.03 0.00 142,173.55**

**POOLED MONEY MARKET - ASSOCIAT**

**M/M SAVINGS**

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**Fund Totals: 571,047.68 5,918.42 12,375.91 564,590.19**

***APPROVAL OF VOUCHERS***

 Since last utility meeting check numbers ranging from 30455-30497 were written in the amount of $11.467.79. In progress checks in the amount of $$10,978.49 will be sent out today June 14, 2021). A motion was made by Jim Karban to accept the treasurer’s report and approve the vouchers. Nancy Stank seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

Delinquent utility accounts for the month of April are $335.99.

With no further discussion, a motion was made to adjourn by Jim Karban and was seconded by Lori Gross. It carried by all voting “aye” on a voice vote. The meeting adjourned at 11:35 am.

 Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer