The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Glenn Woulf, Nancy Stank, Lori Gross and Jim Karban

Also attending: Darren Olson, Dennis Gross, Scott Fuelle and Clifford Patz

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the July minutes, Nancy Stank motioned to approve, Jim Karban seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

**DARREN’S REPORT**

August 9, 2021

1. **Public Utilities Department data (July 2021)**

Water produced 3,082,000 gallons

Influent to WWTP 3,515,000 gallons

I/I problem 433,000 gallons

\*Plant Design flows 275,000 gallons per day

\*Peak Design flow 550,000 gallons per day

Avg. Coleman flow 113,000 gallons per day (*allocation*

*220,000gpd*)

Avg. Pound flow 42,000 gallons per day (*allocation*

*55,000gpd*)

Influent BOD 156 ppm

Effluent BOD 3 ppm *(permit limit 25 ppm)*

Influent TSS 165 ppm

Effluent TSS 7 ppm (*permit limit 30 ppm*)

Pound BOD 101 ppm

Pound TSS 198 ppm

Ammonia .1 ppm (*permit limit 14ppm)*

Phosphorus 0.30 ppm (permit limit 3.1 ppm)

(2025 permit limit .42ppm)

**2. Great Lakes TV are fixing man holes that are leaking or deteriorating.**

**The rehab quote for fixing is $9566.06.**

**3. Get quote from Great Lakes TV to camera and clean certain pipes? Are we doing**

**old piping or are we doing pipes that roads being repaved in near future incase**

**replacement is needed**. – This is worked into the budget each year.

**4. Utility Department asking for permission to buy New Colorimeter from North Central**

**Labs. For testing Chlorine and Phosphate in our water. $1540.00 shipped to us.**

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**5. Utility Dept. asking Northern Lakes Service what it would cost to do testing for us**.

Utilities Supervisor Olsen to check with DNR if the Water/Sewer Department

needs to do anything for this to take place. Item will be placed on next month’s agenda

**6. Back- up Generator for the WWTP. Update on VFD Blower**. – Will check into

grants to purchase a generator.

**7. Could not locate curb stop on Dee Hanrahan lot**. – Curb Stop has been located.

**8. Flushed Hydrants and Water Tower last week**.

***RECEIPT & REVIEW OF CORRESPONDENCE***

None

***CITIZEN COMMENTS/CONCERNS***

Scott Fuelle from Pound gave an update as to the water situation for the Village of Pound. Possible action item on next month’s agenda for Village of Pound to hook up to Coleman for water source May 2022.

***ACTION ITEMS-***

***1.) One time forgiveness on Water/Sewer bill-***After much discussion a motion by

Jim Karban, seconded by Nancy Stank to honor a one-time forgiveness to Clifford

Patz. Patz will consider a water only meter in the future for watering lawn, tress,

Maple syrup business. Motion was voted on and carried.

**2.)** **Purchase of Colorimeter**-Motion by Nancy Stank, seconded by Jim Karban to

purchase a new colorimeter in the amount of $1,540.00. Motion was voted on and

carried.

**3.)** **Discuss Sanitary permit on Rosemont St**.-A motion by Jim Karban, seconded by

Nancy Stank to give resident right-a-way permission on Rosemont St. for

water/sewer grinder pump. Motion was voted on and carried.

**4.)** **Possible Amendment to Ordinance 248-2 for Special Assessment Charges**-

Motion by Jim Karban, seconded by Lori Gross to change the ordinance to read that

any new development, sale of property or change of ownership, assessments to be

paid upfront. Motion was voted on and carried.

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:

**Water Funds**

**620-00-11100-000-133 71,951.56 0.61 0.00 71,952.17**

**TREASURERS WORKING CASH**

**REPLACEMNT FUNDS**

**620-00-11100-000-134 298,156.45 88.63 0.00 298,245.08**

**TREASURERS WORKING CASH**

**MONEY MARKET ACCOUNT**

**PESHTIGO NATIONAL BANK**

**620-00-11101-000-131 -1,090,943.01 40,468.69 18,923.06 -1,069,397.38**

**POOLED CHECKING - ASSOCIATED**

**CHECKING**

**620-00-11200-000-132 50,448.03 1.37 0.00 50,449.40**

**POOLED MONEY MARKET - ASSOCIAT**

**M/M SAVINGS**

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**Fund Totals: -670,386.97 40,559.30 18,923.06 -648,750.73**

**Sewer Fund**

**Fund # 660 - SEWER FUND**

**660-00-11100-000-133 121,914.41 1.04 0.00 121,915.45**

**TREASURERS WORKING CASH**

**REPLACEMNT FUNDS**

**660-00-11100-000-134 0.00 0.00 0.00 0.00**

**TREASURERS WORKING CASH**

**MONEY MARKET ACCOUNT**

**PESHTIGO NATIONAL BANK**

**660-00-11101-000-131 294,191.23 41,977.78 23,550.19 312,618.82**

**POOLED CHECKING - ASSOCIATED**

**CHECKING**

**660-00-11200-000-132 142,175.44 1.91 0.00 142,177.35**

**POOLED MONEY MARKET - ASSOCIAT**

**M/M SAVINGS**

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**Fund Totals: 558,281.08 41,980.73 23,550.19 576,711.62**

***APPROVAL OF VOUCHERS***

Since last utility meeting check numbers ranging from 30560-30622 were written in the amount of $36,086.19. In progress checks in the amount of $7000.23 will be sent out today (August 9, 2021). A motion was made by Jim Karban to accept the treasurer’s report and approve the vouchers. Nancy Stank seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

Delinquent utility accounts for the month of July are $644.03.

With no further discussion, a motion was made to adjourn by Jim Karban and was seconded by Nancy Stank. It carried by all voting “aye” on a voice vote. The meeting adjourned at 11:48 am.

Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer