The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Glenn Woulf, Jim Karban, Nancy Stank and Lori Gross

Also attending: Darren Olson, Dennis Gross, Scott Fuelle, Craig Schuh, Village of Pound, Engineer, Terry Earley, Village of Pound President, Diane Patz, Village of Pound Clerk/Treasurer, John Homontowski, Village of Pound, Trustee, Wayne Gross, Village of Pound Trustee, Thad Majkowski, Village of Coleman Engineer and Joe Martirano P.E. Cedar.

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the September minutes, Jim Karban motioned to approve, Nancy Stank, seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

**DARREN’S REPORT**

October 11, 2021

1. Public Utilities Department data (September 2021)

Water produced 2,367,000 gallons

Influent to wwtp 2,358,000 gallons (Coleman only)

I/I problem 9,000 gallons

\*Plant Design flows 275,000 gallons per day

\*Peak Design flow 550,000 gallons per day

Avg. Coleman flow 79,000 gallons per day (*allocation 220,000gpd*)

Avg. Pound flow 30,000 gallons per day (*allocation 55,000gpd*)

Influent BOD 214 ppm

Effluent BOD 3 ppm *(permit limit 25 ppm)*

Influent TSS 269 ppm

Effluent TSS 11 ppm (*permit limit 30 ppm*)

Pound BOD 171 ppm

Pound TSS 181 ppm

Ammonia .05 ppm (*permit limit 14ppm)*

Phosphorus .56 ppm (permit limit 3.1 ppm)

1. permit limit .42ppm)

**1. Update on lift station installation at 313 Rosemont Ave.**

Gina Baierl grinder pump agreement to state owner is responsible for repairs and

maintenance. Owner will amend agreement.

1. **Lift station pumps keep plugging up.**

Jim’s Pumping is coming to pump lift station to see if this helps.

1. **Poly pumps for the wells**.

Motion by Jim Karban, seconded by Nancy Stank to replace pumps @ $1200 each.

(verbal). Motion was voted on and carried.

1. **Update on sludge pump**.

Madison will come next week to fix sludge pump.

1. **Update on well #2 for chlorine tap.**
2. **Water Tower Cleaning.**

Water tower has not been cleaned for some time now. Darren will check on this and get it cleaned if needed.

1. **Air conditioner not working this month.**

Test results are inaccurate because of the temperature at the plant. Dama has been out 2 times to fix air conditioner and still not fixed. Dama to put some numbers together to get a new unit. Test results should be OK now because of cooler temperatures. Come next summer it will have to be corrected.

***RECEIPT & REVIEW OF CORRESPONDENCE***

None

***CITIZEN COMMENTS/CONCERNS-***

Dennis Gross commented that he was approached by a Belgium Road resident to possibly annex into the Village of Coleman for water and sewer. Thad from Cedar Corp will check into this. Also, half of Elm was fixed and the other half would be new water main. If road is going to be finished new water main should be installed also.

***ACTION ITEMS-***

***1.) Cedar Corp Presentation for WWTP-***

WWTP Priority Items was discussed. Joe from Cedar will pout together a letter on

our permit to state that Village of Coleman will start the 0222 Chemical Feed

Upgrades. Also, Cedar will submit a letter to the Clean Water Fund so Village of

Coleman can get on the funding list for the WWTP upgrades that need to be

completed by 2025.

***2.) Village of Pound (supply water while well is offline)***

Letter was submitted by the Village of Pound to request supply of water while there

well is offline. Motion by Jim Karban, seconded by Nancy Stank to sell water to

Village of Pound. All costs associated with supplying the water will be paid for by the

Village of Pound. Lori Gross will check into the bulk rate. Motion was voted on and

carried.

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:

**WATER FUND**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Beginning Bal. Debit Credit Ending Bal.**

**9/01/2021 From Account: 620-00-11100-000-133**

**10/05/2021 Page:**

**620-00-11100-000-133 71,952.78 0.59 0.00 71,953.37**

**TREASURERS WORKING CASH**

**REPLACEMNT FUNDS**

**620-00-11100-000-134 298,322.29 73.56 0.00 298,395.85**

**TREASURERS WORKING CASH**

**MONEY MARKET ACCOUNT**

**PESHTIGO NATIONAL BANK**

**620-00-11101-000-131 -1,075,051.59 13,444.39 4,712.18 -1,066,319.38**

**POOLED CHECKING - ASSOCIATED**

**CHECKING**

**620-00-11200-000-132 50,450.77 1.30 0.00 50,452.07**

**POOLED MONEY MARKET - ASSOCIAT**

**M/M SAVINGS**

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**Fund Totals: -654,325.75 13,519.84 4,712.18 -645,518.09**

**SEWER FUND**

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**Beginning Bal. Debit Credit Ending Bal.**

**9/01/2021 From Account: 660-00-11100-000-133**

**10/05/2021 Page:**

**660-00-11100-000-133 121,916.49 1.00 0.00 121,917.49**

**TREASURERS WORKING CASH**

**REPLACEMNT FUNDS**

**660-00-11100-000-134 0.00 0.00 0.00 0.00**

**TREASURERS WORKING CASH**

**MONEY MARKET ACCOUNT**

**PESHTIGO NATIONAL BANK**

**660-00-11101-000-131 305,882.79 18,539.09 18,297.62 306,124.26**

**POOLED CHECKING - ASSOCIATED**

**CHECKING**

**660-00-11200-000-132 142,179.26 1.84 0.00 142,181.10**

**POOLED MONEY MARKET - ASSOCIAT**

**M/M SAVINGS**

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**Fund Totals: 569,978.54 18,541.93 18,297.62 570,222.85**

***APPROVAL OF VOUCHERS***

Since last utility meeting check numbers ranging from 30702-30723 were written in the amount of $15,575.01. In progress checks in the amount of $14,455.32 will be sent out on October 12, 2021. A motion was made by Jim Karban to accept the treasurer’s report and approve the vouchers. Lori Gross seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

Delinquent utility accounts for the month of September are $401.35.

With no further discussion, a motion was made to adjourn by Nancy Stank and was seconded by Lori Gross. It carried by all voting “aye” on a voice vote. The meeting adjourned at 11:54 am.

Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer