The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Glenn Woulf, Jim Karban, Nancy Stank and Lori Gross

Also attending: Darren Olson and Scott Fuelle, (Village of Pound)

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the October minutes, Nancy Stank motioned to approve, Jim Karban, seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

 **DARREN’S REPORT**

 November 8, 2021

1. Public Utilities Department data (October 2021)

Water produced 2,308,000 gallons

Influent to WWTP 2,171,000 gallons (Coleman only)

I/I problem -137,000 gallons

\*Plant Design flows 275,000 gallons per day

\*Peak Design flow 550,000 gallons per day

Avg. Coleman flow 70,000 gallons per day (*allocation 220,000gpd*)

Avg. Pound flow 25,000 gallons per day (*allocation 55,000gpd*)

Influent BOD 268 ppm

Effluent BOD 3 ppm *(permit limit 25 ppm)*

Influent TSS 285 ppm

Effluent TSS 10 ppm (*permit limit 30 ppm*)

Pound BOD 185 ppm

Pound TSS 275 ppm

Ammonia .4 ppm (*permit limit 14ppm)*

Phosphorus .55 ppm (permit limit 3.1 ppm)

 2025 permit limit .42ppm

1. Update on lift station and curb stop installation at 313 Rosemont Ave.

 All have been completed and house is going to be delivered in December.

 2. Lift station update. (at WWTP)

 Lots of sand collecting at the bottom of the lift station. A yearly pumping should be

 done to try to eliminate the collection of sand that is hard on the pumps.

3. Poly pumps update. (at Wells)

Can’t get poly pumps at this point. Will keep trying to order them.

4. Update on sludge pump.

 One is up and running but needs seals. Darren will try to fix on his own.

5. Screen update. Quote is $3628.00 for rebuild.

 The Screen is worn out and must be replaced.

6. Water Tower Cleaning.

 Darren has tried calling and leaving messages. He will continue to try

 and get ahold of something for water tower cleaning.

7. Sludge Hauling.

 Sludge Hauling is completed for this fall.

8. Sampling outsourced to Badger Labs.

 Will discuss under new business.

***RECEIPT & REVIEW OF CORRESPONDENCE***

None

***CITIZEN COMMENTS/CONCERNS-***

None

***ACTION ITEMS-***

 ***1.) Badger Labs Quote***

There wasdiscussion on whether to start doing the lab testing through Badger Labs.

 After further discussion and the price quote a motion was made by Jim Karban,

 seconded by Nancy Stank to have Badger Labs do our testing on a weekly basis.

 Motion was voted on and carried. Utilities Supervisor, Darren Olson will check with

 DNR as to when this can happen.

 ***2.) Discuss/Approve action for illegal water use***

Public Works Director, Dennis Gross and Utilities Supervisor, Darren Olson went to

 check on a meter that is placed for seasonal use during the summer. When they

 arrived there was a hose hooked up to the hydrant and a wrench that was purchase

 by the owner to turn the water on and off. The meter was taken off and put inside

 building by the owner. Jim Karban made a motion to fine the owner $250 and

 charge the owner same usage from the meter that was read the previous year for

 connection fees and usage. Motion was voted on and carried.

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:

***Water Fund Beginning Bal. Debit Credit Ending Balance***

***Water Replacement Fund $ 71,953.98 $ .59 $ 0.00 $ 71,954.57***

***PNB Money Market $ 298,471.88 $ 73.62 $ 0.00 $ 298,545.50***

***Assoc. Bank Pooled Ck $-1,029,368.21 $ 4823.06 $ 7666.17 $-1,032,211.32***

***Assoc. Bank Pooled MM $ 50,453.42 $ 1.30 $ 0.00 $ 50,454.72***

 ***Fund Totals $ -608,488.93 $ 4898.57 $ 7666.17 $ -611,256.53***

 ***Sewer Fund Beginning Bal. Debit Credit Ending Bal.***

***Sewer Replacement Fund $ 121,918.53 $ 1.00 $ 0.00 $ 121,919.53***

***Assoc. Bank Pooled Ck $ 313,367.35 $10,765.12 $ 24,584.32 $ 299,548.15***

***Assoc. Bank Pooled MM $ 142,183.00 $ 1.84 $ 0.00 $ 142,184.84***

 ***Fund Totals $ 577,468.88 $ 10,767.96 $ 24,584.32 $ 563,652.52***

***APPROVAL OF VOUCHERS***

 Since last utility meeting check numbers ranging from 30730-30788 were written in the amount of $15,575.01. In progress checks in the amount of $30,040.00 will be sent out on November 8, 2021. A motion was made by Jim Karban to accept the treasurer’s report and approve the vouchers. Nancy Stank seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

Delinquent utility accounts for the month of October are $611.25.

With no further discussion, a motion was made to adjourn by Nancy Stank and was seconded by Jim Karban. It carried by all voting “aye” on a voice vote. The meeting adjourned at 11:34 am.

 Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer