The monthly water and sewer meeting was called to order by Glenn Woulf at 8:00 a.m.

Roll Call: Glenn Woulf, Jim Karban, Nancy Stank and Lori Gross

Also attending: Thad Majkowski from Cedar Corp and Joe Martino was on Zoom, Darren Olson, Dennis Gross and Diane Patz.

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the March minutes, Jim Karban motioned to approve, Nancy Stank, seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

 **DARREN’S REPORT**

 April 11, 2022

1. Public Utilities Department data (March 2022)

Water produced 2,205,000 gallons

Influent to wwtp 4,577,000 gallons (Coleman only)

I/I problem 2,372,000 gallons

\*Plant Design flows 275,000 gallons per day

\*Peak Design flow 550,000 gallons per day

Avg. Coleman flow 148,000 gallons per day (*allocation 220,000gpd*)

Avg. Pound flow 54,000 gallons per day (*allocation 55,000gpd*)

Influent BOD 148 ppm

Effluent BOD 3 ppm *(permit limit 25 ppm)*

Influent TSS 938 ppm

Effluent TSS 5 ppm (*permit limit 30 ppm*)

 Pound BOD 175 ppm

 Pound TSS 824 ppm

 Ammonia 6.3 ppm (*permit limit 14ppm)*

 Phosphorus .20 ppm (permit limit 3.1 ppm)

1. permit limit .42ppm

Darren’s progress report updated the board on the water main break at 303 East Main and the back-up sewer at 105 South Rail Way. The Water main break on Main St/Belgium Road was leaking into the sewer. Will need to clean and televise old sewer on East Main Street to find all problems. The Trimble (Water Meter Reader) is not staying charged. Radium at well 2 over the limit for 1st quarter test. New Booster pump at well 1 for chlorine. Price for 250K generator is 144,075.

***RECEIPT & REVIEW OF CORRESPONDENCE-*** Clerk Gross is going to send utility board packets electronic next month to see if this is something that can be done on a monthly basis***.***

***CITIZEN COMMENTS/CONCERNS-None***

***ACTION ITEMS:***

 ***1.) Agenda Change-*** Motion by Jim Karban, seconded by Nancy Stank to change the order of New Business items to move Cedar Corp. to first on the list for time constraints***.*** Motionwas voted on and carried.

 *2****.) Cedar Corp. – Review the Wastewater Treatment Plant Upgrades and approve project costs and engineering agreement to be presented at the May Utility Meeting –***After reviewing in detail the Summary of Major Construction needs for the WWTP a motion by Jim Karban, seconded by Nancy Stank to approve Cedar Corp to go ahead with the Engineering Agreement and present it at the May meeting. Motion was voted on and carried.

 *3.)* ***2022 Sanitary Survey Report –*** Report was reviewed with two deficiencies. One was cross connections and the other was material inventory needs to be done to identify lead, copper, galvanized iron in the distribution system. Darren will reply with what will be done to correct the two deficiencies. No action taken.

 ***4.) Sewer Back-up-***There was discussion on a bill that was presented to the Coleman and Water Dept. for reimbursement for clean- up and plumber bills to try to fix the problem from a property owner. It was determined it was the Village personnel that mistakenly missed a pipe hook-up which then resulted in the property owner’s sewer backing up. Motion was made by Jim Karban seconded by Nancy Stank to pay the bill of $1230.00 to the property owner. Motion was voted on and carried.

 ***5.) Discuss Amending our Water and Sewer Ordinances-***Board members want to look over ordinances and will bring back to next meeting. Tabled for next meeting.

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:



***APPROVAL OF VOUCHERS***

 Since last utility meeting check numbers ranging from 30153-31108 were written in the amount of $24,969.22. A motion was made by Jim Karban to accept the treasurer’s report and approve the vouchers. Lori Gross seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

Delinquent utility accounts for the month of March are $149.22 of which are customers that are not using water or sewer just the base fees which go on the tax roll each year in November.

With no further discussion, a motion was made to adjourn by Nancy Stank and was seconded by Jim Karban. It carried by all voting “aye” on a voice vote. The meeting adjourned at 9:15 am.

 Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer