The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Glenn Woulf, Jim Karban, Nancy Stank and Lori Gross

Also attending: Thad Majkowski from Cedar Corp, Darren Olson, Dennis Gross, and Scott Fuelle, Village of Pound

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the April minutes, Jim Karban motioned to approve, Lori Gross, seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

 **DARREN’S REPORT**

 May 9, 2022

1. Public Utilities Department data (April 2022)



Darren’s progress report updated the board on the Water Meter Reader (Trimble) not staying charged and the Water Meter Heads and DNR Material’s Inventory Lead and Copper Rule Revisions. Also wondering about the price of the 250 K generator which is $144,000. Price might increase due to estimate being over 30 days.

***RECEIPT & REVIEW OF CORRESPONDENCE-None***

***CITIZEN COMMENTS/CONCERNS-***Village of Pound will soon be connecting to the Village of Coleman’s water for a temporary time period. Scott Fuelle, Village of Pound DPW Dept. will send a drawing over on how they intend to hook up to Village of Coleman.

***ACTION ITEMS:***

 ***1.) Cedar Corp. – WWTP Facility Improvements – Addendum-*** Motion by Jim Karban, seconded by Nancy Stank to approve the Addendum for Professional Services from Cedar Corp. for the Wastewater Treatment Plant Facility Improvements. Motion was voted on and carried.

 *2****.) Special Assessments/Ordinance-*** Motion by Jim Karban, seconded by Nancy Stank to take the special assessment charges for parcel # 111-00807.005 of $4805.96 for Sewer and $8205.31 for water off the special assessment worksheet because of being a corner lot and already paying for water and sewer on Sunset, there will be no need for water and sewer hookup on Sado Lane. Also, in the motion was if the lot is ever split and water and sewer is requested the charges will need to be paid. Motion was voted on and carried. A second motion was made by Lori Gross, seconded by Jim Karban to remove the 4% interest from the special assessment ordinance, publish the ordinance as a class 1 and send the amended ordinance and a letter to all special assessment owners on the list. Motion was voted on and carried.

 *3.)* ***Discuss Amending our Water and Sewer Ordinances-*** Motion by Nancy Stank, seconded by Jim Karban to amend our water and sewer ordinance to read as follows: Sewer-Homeowner is responsible for all costs incurred including roadwork for installation and repairs from the property owner’s home to the main. Water-New Service, property owner is responsible to pay all costs to install from home to main. After installation the Village takes responsibility from main to curb stop. Property Owner is responsible from curb stop to home. Motion was voted on and carried.

 ***4.) Rural Development -Pursuing funding to aid in funding for the WWTP Generator-***Motion by Jim Karban, seconded by Nancy Stank to funding/grant to purchase/install a 250 K generator at the Waste Water Treatment plant. Motion was voted on and carried.

 ***5.) Order 2 Water Hydrants for next year-***Motion by Nancy Stank, seconded by Jim Karban to order 2 more water hydrants for next year. Motion was voted on and carried.

 ***6.) Remote Access for Scada System ($850.00)-*** Motion by Jim Karban, seconded by Nancy Stank to order the Scada System. Motion was voted on and carried.

 ***7.) Air Conditioner for WWTP-*** Motion by Nancy Stank, seconded by Jim Karban to order a window unit air conditioner for the Waster Water Treatment Plant. Motion was voted on and carried.

 ***8.) Chlorine Emergency Kit A ($2675.00)-*** Darren to check into other systems. Tabled until next meeting.

 ***9.) Part-Time Help-***Motion by Jim Karban, seconded by Nancy Stank to use Jim Buschman as needed and also utilize summer help also. Motion was voted on and carried.

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:



***APPROVAL OF VOUCHERS***

 Since last utility meeting check numbers ranging from 31101-31176 were written in the amount of $105,614.56. In progress checks in the amount of $12,375.17 will be sent out on May 9, 2022. A motion was made by Jim Karban to accept the treasurer’s report and approve the vouchers. Lori Gross seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

Delinquent utility accounts for the month of April are $150.22 of which is a customer that is not using water or sewer just the base fees which go on the tax roll each year in November.

With no further discussion, a motion was made to adjourn by Jim Karban and was seconded by Lori Gross. It carried by all voting “aye” on a voice vote. The meeting adjourned at 12:10 p.m.

 Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer