The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Glenn Woulf, Jim Karban, Nancy Stank and Lori Gross

Also attending: Darren Olson, Dennis Gross, and Scott Fuelle, Village of Pound and Thad Majkowski from Cedar Corp.

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the May minutes, Jim Karban motioned to approve, Lori Gross, seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

**DARREN’S REPORT**

June 13, 2022

1. Public Utilities Department data (May 2022)

Water produced 2,407,000 gallons

Influent to WWTP 9,379,000 gallons (Coleman only)

I/I problem 6,972,000 gallons

\*Plant Design flows 275,000 gallons per day

\*Peak Design flow 550,000 gallons per day

Avg. Coleman flow 303,000 gallons per day (*allocation 220,000gpd*)

Avg. Pound flow 77,000 gallons per day (*allocation 55,000gpd*)

Influent BOD 92 ppm

Effluent BOD 3 ppm *(permit limit 25 ppm)*

Influent TSS 206 ppm

Effluent TSS 5 ppm (*permit limit 30 ppm*)

Pound BOD 107 ppm

Pound TSS 200 ppm

Ammonia 6.9 ppm (*permit limit 14ppm)*

Phosphorus .19 ppm (permit limit 3.1 ppm)

permit limit .42ppm

Darren’s progress report updated the board on the Chlorine Emergency Kit A, the Lift Station Overflow, Flows to the plant and I & I. Maybe an Ordinance for sump pumps in basements instead of drains. Another option to have the whole Village videoed to see where water is coming from.

***RECEIPT & REVIEW OF CORRESPONDENCE-***Scott Fuelle, Utility Operator for Village of Pound updated the board on the water connection to Village of Coleman on a temporary basis. Village of Pound received DNR approval so now just waiting for supplies to do the hookup. CTW will be doing all the connections.

***CITIZEN COMMENTS/CONCERNS-***None

***ACTION ITEMS:***

1. ***Approve Resolution 2022-06-Compliance Maintenance Annual Report-***Motion by

Nancy Stank, seconded by Jim Karban to approve Resolution 2022-06. Darren Olson can submit the report.

1. ***Special Assessments/Resolution 2022-03-***Motion by Nancy Stank, seconded by Jim

Karban to rescind Repel Resolution $ 2021-05 stating assessments will not be due for water and sewer until hookup. Motion was voted on and carried.

*3.)* ***Air Conditioner for WWTP-***Jim Karban made a motion to rescind motion made at May 9, 2022 meeting to order a window unit air conditioner for the WWTP and order a central air unit instead in the amount of $3715.00. Motion was voted on and carried.

1. ***Cedar Corp Addendum to Agreement-*** Motion by Nancy Stank, seconded by Jim Karban to approve the agreement for Cedar Corp to move forward with the upgrade to the WWTP. Motion was voted on and carried.

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Village Operating Accts** | **Balance Forward** | **Deposits** | **Withdrawal** | **Ending Balance** |
|  |  |  |  |  |
| Gen.Checking-Water | $(1,015,568.59) | $ 4,576.77 | $ 13,323.83 | $ (1,024,315.65) |
| Gen Checking-Sewer | $ 289,150.05 | $ 8,980.83 | $ 29,813.33 | $ 268,317.55 |
| Gen. MM-Water | $ 50,460.87 | $ 1.23 |  | $ 50,462.10 |
| Gen. MM Sewer | $ 142,194.40 | $ 1.97 |  | $ 142,196.37 |
| **TOTAL OPERATING FUND** |  |  |  | **$ (563,339.63)** |
|  |  |  |  |  |
|  |  |  |  |  |
| **Other Accounts** | **Balance Forward** | **Deposits** | **Withdrawal** | **Ending Balance** |
| Sewer Replacement MM | $ 150,925.77 | $ 1.28 | $ - | $ 150,927.05 |
| Water Replacement MM | $ 78,465.82 | $ 0.67 | $ - | $ 78,466.49 |
| PNB-Utility MM | $ 298,913.86 | $ 78.64 | $ - | $ 298,992.50 |
| **TOTAL CURRENT OTHER ACCOUNTS** |  |  |  | **$ 528,386.04** |
| **GRAND TOTAL** |  |  |  | **$ (34,953.59**) |

***APPROVAL OF VOUCHERS***

Since last utility meeting check numbers ranging from 31180-31237 were written in the amount of $42,228.73. In progress checks in the amount of $8936.65 will be sent out on June 13, 2022. A motion was made by Jim Karban to accept the treasurer’s report and approve the vouchers. Lori Gross seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

Delinquent utility accounts for the month of May are $150.22 of which is a customer that is not using water or sewer just the base fees which go on the tax roll each year in November.

With no further discussion, a motion was made to adjourn by Jim Karban and was seconded by Lori Gross. It carried by all voting “aye” on a voice vote. The meeting adjourned at 12:19 p.m.

Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer