The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Glenn Woulf, Jim Karban, Nancy Stank and Lori Gross

Also attending: Darren Olson and Scott Fuelle, Village of Pound

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the June minutes, Jim Karban motioned to approve, Nancy Stank, seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

**DARREN’S REPORT**

July 11, 2022

1. Public Utilities Department data (June 2022)

Water produced 2,540,000 gallons

Influent to WWTP 4,855,000 gallons (Coleman only)

I/I problem 2,315,000 gallons

\*Plant Design flows 275,000 gallons per day

\*Peak Design flow 550,000 gallons per day

Avg. Coleman flow 162,000 gallons per day (*allocation 220,000gpd*)

Avg. Pound flow 46,000 gallons per day (*allocation 55,000gpd*)

Influent BOD 108 ppm

Effluent BOD 2 ppm *(permit limit 25 ppm)*

Influent TSS 220 ppm

Effluent TSS 7 ppm (*permit limit 30 ppm*)

Pound BOD 128 ppm

Pound TSS 406 ppm

Ammonia 1.9 ppm (*permit limit 14ppm)*

Phosphorus .22 ppm (permit limit 3.1 ppm)

permit limit .42ppm

Darren’s progress report updated the board on the Meter Bases and Meter Heads. Bases are all in. Mckenna and Jim Buschman did an excellent job. Now Meter heads have to go in at all Business’s and residence. Will work on this in the next 2 months. The Sewer Cleaning and Televising was scheduled for this June but crew has not showed up yet.

***RECEIPT & REVIEW OF CORRESPONDENCE-***

***CITIZEN COMMENTS/CONCERNS-*** Scott Fuelle, Utility Operator for Village of Pound stated they are still waiting for the hose that will be used to connect Coleman to Pound for a temporary basis. Clerk Gross reported all American Recue Funds have been received with a total of $72,011.96. This Rescue money was designated to pay for the meter heads. Meter heads came to a total of $97,200. Gross wanted to know where the additional funds should come from to pay the difference of $25,188.04. Board said to use the Water Replacement Fund to pay the difference.

***ACTION ITEMS: None***

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Village Operating Accts** | **Balance Forward** | **Deposits** | **Withdrawal** | **Ending Balance** |
|  |  |  |  |  |
| Gen.Checking-Water | $(1,024,315.65) | $40,325.35 | $ 8,145.45 | $(992,135.75) |
| Gen Checking-Sewer | $ 268,317.55 | $27,299.78 | $ 32,579.00 | $ 263,038.33 |
| Gen. MM-Water | $ 50,462.10 | $ 1.19 |  | $ 50,463.29 |
| Gen. MM Sewer | $ 142,196.37 | $ 1.90 |  | $ 142,198.27 |
| **TOTAL OPERATING FUND** |  |  |  | **$(536,435.86)** |
|  |  |  |  |  |
|  |  |  |  |  |
| **Other Accounts** | **Balance Forward** | **Deposits** | **Withdrawal** | **Ending Balance** |
| Sewer Replacement MM | $ 150,927.05 | $ 1.24 | $ - | $ 150,928.29 |
| Water Replacement MM | $ 78,466.49 | $ .64 | $ - | $ 8,467.13 |
| PNB-Utility MM | $ 298,992.50 | $103.24 | $ - | $ 299,095.74 |
| **TOTAL CURRENT OTHER ACCOUNTS** |  |  |  | **$ 528,491.16** |
| **GRAND TOTAL** |  |  |  | **$ (7,944.70**) |

***APPROVAL OF VOUCHERS***

Since last utility meeting check numbers ranging from 31239-31291 were written in the amount of $30,694.88. In progress checks in the amount of $122,632.08 will be sent out on July 11, 2022. A motion was made by Jim Karban to accept the treasurer’s report and approve the vouchers. Nancy Stank seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

Delinquent utility accounts for the month of May are $150.22 of which is a customer that is not using water or sewer just the base fees which go on the tax roll each year in November.

With no further discussion, a motion was made to adjourn by Jim Karban and was seconded by Lori Gross. It carried by all voting “aye” on a voice vote. The meeting adjourned at 11:15 a.m.

Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer