The monthly water and sewer meeting was called to order by Glenn Woulf at 11:00 a.m.

Roll Call: Glenn Woulf, Jim Karban, Nancy Stank and Lori Gross

Also attending: Darren Olson, Dennis Gross and Joe Martino from Cedar Corp.

***APPROVING/CORRECTING THE MINUTES OF THE LAST PRECEDING MEETING(S)***

With no additions or corrections to the July minutes, Jim Karban motioned to approve, Nancy Stank, seconded the motion and it carried by all voting “aye” on a voice vote.

***MONTHLY PROGRESS REPORT***

 **DARREN’S REPORT**

 AUGUST 8, 2022

1. Public Utilities Department data (July 2022)

Water produced 3,837,000 gallons

Influent to WWTP 2,696,000 gallons (Coleman only)

I/I problem -1,141,000 gallons

\*Plant Design flows 275,000 gallons per day

\*Peak Design flow 550,000 gallons per day

Avg. Coleman flow 87,000 gallons per day (*allocation 220,000gpd*)

Avg. Pound flow 31,000 gallons per day (*allocation 55,000gpd*)

Influent BOD 145 ppm

Effluent BOD 141 ppm *(permit limit 25 ppm)*

Influent TSS 220 ppm

Effluent TSS 7 ppm (*permit limit 30 ppm*)

Pound BOD 128 ppm

Pound TSS 356 ppm

Ammonia .10 ppm (*permit limit 14ppm)*

Phosphorus .32 ppm (permit limit 3.1 ppm)

 2025 permit limit .42ppm

Darren’s progress report updated the board on the Meter Bases. Mckenna and Jim have approximately 1/3 of the meter heads installed and all meter bases up to date.

***RECEIPT & REVIEW OF CORRESPONDENCE-*** Public Hearing for Rural Development Generator Project – August 15th, 2022 at 9:00am

***CITIZEN COMMENTS/CONCERNS-***None

**PUBLIC HEARING WAS FIRST**. No Village Residents attended. Joe from Cedar Corp went through the power point presentation for the Wastewater Treatment Plant upgrades. He provided the Utility Board with a project overview and the need for treatment plant upgrades along with costs.

***ACTION ITEMS:***

1. **A one-time forgiveness on water bill** -A motion by Jim Karban, seconded by Nancy Stank to award a one-time forgiveness to a village resident in the amount of $49.41. Motion was voted on and carried.
2. **3% Water/Sewer Increase**-Motion by Nancy Stank, seconded by Jim Karban to increase water and sewer rates by 3% to be effective January 1, 2023. Motion was voted on and carried.

***TREASURER’S REPORT***

The Treasurer’s Report was read by Jim Karban and is as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Village Operating Accts** | **Balance Forward** | **Deposits** | **Withdrawal** |  **Ending Balance**  |
|  |  |  |  |  |
| Gen.Checking-Water |  $(992,176.98) |  $49,401.15  |  $109,315.27  |  $(1,052,091.10) |
| Gen Checking-Sewer |  $ 262,968.13  |  $43,915.30  |  $ 37,192.67  |  $ 269,690.76  |
| Gen. MM-Water |  $ 50,463.29  |  $ 1.15  |   |  $ 50,464.44  |
| Gen. MM Sewer |  $ 142,198.27  |  $ 1.86  |  |  $ 142,200.13  |
| **TOTAL OPERATING FUND** |   |   |   |  **$ (589,735.77)** |
|  |  |  |  |  |
|  |  |  |  |  |
| **Other Accounts** | **Balance Forward** | **Deposits** | **Withdrawal** | **Ending Balance** |
| Sewer Replacement MM |  $ 150,928.29  |  $ 1.28  |  $ -  |  $ 150,929.57 |
| Water Replacement MM |  $ 78,467.13  |  $ .53 |  $ 25,188.04  |  $ 53,279.62 |
| PNB-Utility MM |  $ 299,095.74  |  $ 118.82  |  $ -  |  $ 299,214.56  |
| **OTHER ACCOUNTS TOTAL** |  |  |  |  **$ 503,423.75** |
| **GRAND TOTAL** |  |  |  |  **$ (86,312.02**) |

***APPROVAL OF VOUCHERS***

 Since last utility meeting check numbers ranging from 31294-31348 were written in the amount of $145,649.87. A motion was made by Jim Karban to accept the treasurer’s report and approve the vouchers. Lori Gross seconded the motion and it carried by all voting “aye” on a voice vote.

***REVIEW DELINQUENT UTILITY ACCOUNTS***

Delinquent utility accounts for the month of July are $400.71 of which 2 customers that are not using water or sewer just the base fees which go on the tax roll each year in November.

With no further discussion, a motion was made to adjourn by Jim Karban and was seconded by Nancy Stank. It carried by all voting “aye” on a voice vote. The meeting adjourned at 12:22 p.m.

 Respectfully Submitted,

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Lori Gross, Utility Secretary/Treasurer