The meeting was called to order at 6:01 p.m. by President Glenn Woulf.

Roll Call: Present: Glenn Woulf, Nancy Stank, James Heyroth, Dave Podoski, Jeff Gosa, Tim Gould and Lori Gross. Absent: Sean Van Ermen

Also attending the meeting: Dennis Gross

Representing the Peshtigo Times: None

Pledge of Allegiance

**APPROVING/CORRECTING THE MINUTES OF LAST PRECEDING MEETING(S):**

There were no corrections to the minutes of the November village meetings. A motion to approve the minutes was made by Tim Gould seconded by Jeff Gosa. It carried by all voting “aye” on a voice vote.

***Receipt & Review of Correspondence-*** President Woulf read a letter from the Little Free Pantry thanking the Village of Coleman for including the Little Free Pantry in the SANTA CLAUS IS COMING TO TOWN event held on December 6th. Despite the cold temperatures everyone enjoyed the event. Exposure helped to promote the Little Free Pantry and it raised $132.66 through free will cash donations. The money will help keep the shelves stocked. Also thanked the village for continued use of the building space.

Also, President Woulf made the board aware of 2 major business’s that are planning to come to the Village of Coleman in the near future. Lots of details still need to be worked out but plans are underway to help make this happen for the Village.

***Citizen Comments/Concerns-*** None

**NEW BUSINESS**

 a.) **Liquor License**/**Operator Licenses** -Motion by Jeff Gosa, seconded by Tim Gould to

approve a transfer of a Liquor License for Coleman Express (Cougar Shell) and also

 Operator’s Licenses for Lal P. Kafle, Pratik Banjade and Amanda Smith all for Cougar

 Shell and Taylor Rich for Cheers Too. Motion was voted on and carried.

 b.) **Discuss/Approve fee increases for the following: Dog License, Assessment Letters,**

 **Publication Liquor License and Building Permits-**Motion by Jeff Gosa to increase dog

 License fees to $5.00 for neutered and $10.00 for not neutered, assessment letter fees to

 $10.00 per parcel, Publication fee to $10.00 and building permits to $30.00 Residential,

 $100.00 New Construction and $150.00 Commercial. Motion was seconded by Dave

 Podoski. Motion was voted on and carried.

 c.) **Approve 2022 Cost of Living Raise-**Dave Podoski told the board the Personnel

 Committee met and recommended a 3.5% cost of living raise for employees. Dave

 Podoski made a motion to give employee a 3.5% raise. Motion was seconded by

 Jeff Gosa. Motion was voted on and carried.

**COMMITTEE REPORTS:**

* ***COURT***

Court report was read by Court Chair, Jeff Gosa for the month of November. Municipal Court had a total of 2 citations for the Village of Coleman for a Citation amount of $437.00. Adjudicated amount of $502.00 and Restitution amount of $323.35. 0 trials, 0 just cause hearings and 0 case reviews. For the Village of Crivitz there were 16 citations issued in the amount of $2223.40 with Adjudicated amount of $1450.20 and Restitution of $0, 0 trials, 0 just cause hearings, and 0 case reviews. For the Village of Pound there was 3 citations issued in the amount of $561.00 and adjudicated amount of $561.00. 0 trials, 0 just cause hearings and 0 case reviews. Town of Beaver, Town of Brazeau, Town of Pound had none.

* ***RECREATION***
* Thanks to Dave and Jim Bushmaker for donating the wagons that were used for the Santa Claus

Is coming to Town Event. Despite cold temperatures there was a great group that enjoyed the event. Also, a big Thank You to Pelkins Piggly Wiggly for all their hard work in getting the cookies and cocoa ready and for inviting Santa Claus and his elf.

* ***PUBLIC WORKS***

Dave Podoski, Public Works Chair thanked the snow plow drivers for the last 2 weekends of doing a great job plowing the roads.

* ***FINANCE & BUDGET***

Nothing to Report

* ***BOARD OF HEALTH & SANITATION***

Nothing to Report.

* ***TAX COMMITTEE & BOARD OF REVIEW***

Nothing to Report

* ***ZONING & PLANNING COMMISSION***

Nothing to report.

* ***PUBLIC SAFETY & PERSONNEL***

***Police Department Report***

 Dave Podoski read the monthly report for November 2021. There were 8 complaints in the month

 of November. 26 adult citations were written for a total of $5775.50. 25 Juvenile citations for

 a total of $4423.00. No other Municipality citations were issued in the month of November.

 Ida had 173.5 hours for the month of November and total miles on squad car is

 111,290 of which 50 were for the month of November.

***Fire Department Report***

The department responded to 10 calls during the month of November. Total calls for the fire year are 10. Breakdown of calls are: 1 lift assist for the Coleman Rescue, 1 fire alarm, 5 rollovers, 1 brush pile behind barn, 1 cows on the highway and 1 house fire. Total man hours for the month are 104 hours. Training was on CO detectors and chimney fires. The holiday raffle started December 1st. For winner postings go to the Coleman Fire Dept Facebook page.

***Building Inspector Report – None for the month***

***Treasurers Report***

 The Treasurer’s report was read by Nancy Stank.

 General Combined Checking Account $ 263,814.94

 MM Combined Savings Account - Associated Bank $ 387,188.72

 Money Market Savings Account – Peshtigo National Bank $ 99,165.78

 Certificate of Deposit – Peshtigo National Bank $ 104,745.82

 Sewer Replacement-Associated Bank $ 121,919.53

 Water Replacement-Associated Bank $ 71,954.57

 Utility MM-Associated Bank $ 298,545.50

 **TOTAL CASH ON HAND $1,347,334.86**

 Since the last meeting check numbers 30802 through 30873 were written in the amount of $37,848.20.

A motion was made to accept the treasurer’s report and approve the vouchers for payment by Nancy Stank and seconded by Tim Gould. Motion was voted on and carried.

***Building Permits***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PERMIT  | ISSUED | ADDRESS | DATE | DESCRIPTION |  DOLLAR  | EXP. |
| # | TO |   | ISSUED | OF WORK TO BE DONE |  AMOUNT  | DATE |
| 876 | Randy Charapata | 235 E. Main St. | 11/16/2021 | Re-roof | $25,000  | 11/16/2022 |
| 877 | Coleman Wood Products | 103 S. Railway Ave. | 11/22/2021 | Remodel | $4,000  | 11/22/2022 |
| 878 | Jeff Greene | 136 Meadowwood Dr. | 11/29/2021 | Re-roof | $33,679  | 11/29/2022 |

With no further discussion, a motion was made by Nancy Stank to adjourn. It was seconded by Jeff Gosa. Motion was voted on and carried. The meeting adjourned at 6:53 p.m.

 Respectfully Submitted,

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 Lori Gross - Village Clerk/Treasurer