The meeting was called to order at 6:00 p.m. by President Jeff Gosa.

Roll Call: Present: Jeff Gosa, James Heyroth, Dave Podoski, James Karban, Phillip Risner, and Sean Van Ermen. Nancy Stank was absent.

Also attending the meeting: Clerk, McKenna Kriescher, Dennis Gross, Lori Gross, Amy Lewis, Lisa Patz, Clifford Patz, Judge James Morrison, Ida Soletske, Duane Patz, Mark Patz, Chris Moses, Patty Linczeski, and Tony Linczeski

News Media: None

Pledge of Allegiance was recited

**APPROVING/CORRECTING THE MINUTES OF LAST PRECEDING MEETING(S):**

There were no corrections to the minutes of the January Board Meeting 2024. A motion to approve the minutes was made by Jim Karban, seconded by Jim Heyroth. It carried by all voting “aye” on a voice vote.

**President’s Comments-**

* None

**Citizens Comments/Concerns**

* None

**NEW BUSINESS**

1. **Judge Resignation-** President Jeffrey Gosa read Judge Clifford Patz resignation letter. Motion to accept Judge Clifford Patz resignation was made by Jim Karban, seconded by Sean Van Ermen. Motion carried. Jeffrey Gosa presented a plaque to Judge Patz for his 17 years of service as Judge.
2. **Judge Appointment/Oath-**President Jeffrey Gosa made a recommendation to appoint Lisa Patz as the new judge. Sean Van Ermen made a motion to appoint Lisa Patz as the new judge. The motion was seconded by Phil Risner and motion carried. Lisa Patz took the official oath, given by Judge Morrison.
3. **Court Clerk Appointment /Oath-** As Northeast Joint Municipal Court Judge, Lisa Patz, appointed Lori Gross as Court Clerk. Jim Karban made a motion to approve Lori Gross as court clerk. Motion was seconded by Jim Heyroth and motion carried. Lori Gross took the official oath given by Judge Lisa Patz.
4. **Operator’s Licenses–** None
5. **Rescind Resolution 2023-03 and Approve Resolution 2024-01 –** Motion to rescind resolution 2023-03 was made by Dave Podoski and seconded by Jim Karban. Motion carried. Motion to approve Resolution 2024-01 was made by Dave Podoski, seconded by Phil Risner. Motion carried.
6. **Discuss/Approve Recommendations from the Utility Committee –** the Utility Committee had a recommendation to go ahead with the Addendum from Cedar Corp for the Sanitary Sewer upgrade on County Road B. Dave Podoski made a motion to approve the Addendum from Cedar Corp and the motion was seconded by Phil Risner. Motion carried. Jim Karban also informed the board about seeking options for commercial cross connections.
7. **Discuss/Approve Recommendations from the Personnel Committee –** The Personnel committee had recommended to update the Employee handbook. Dave Podoski made a motion to approve the changes to the Employee Handbook and the motion was seconded by Jim Karban. Motion carried.
8. **Discuss/Approve the Transfer of Checking Account to Peshtigo National Bank –** Jim Heyroth made a motion to transfer our checking account from Associated Bank to Peshtigo National Bank. Motion was seconded by Dave Podoski. Motion Carried.
9. **Discuss/Approve Clerks Year 3 Training for McKenna Kriescher –** Jim Karban made a motion to approve the Clerks Training for McKenna Kriescher, seconded by Jim Heyroth. Motion carried.
10. **Discuss Special Assessments on Properties –** Discussion only to pursue special assessment procedures.
11. **Motion to go into Closed Session for Land Inquiry and Employee** – Jim Karban made a motion to go into closed session, seconded by Jim Heyroth. Motion carried
	1. Closed Session under Wis. Stat. 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public, business, whenever competitive or bargaining reasons require a closed session.
	2. Closed Session under Wis. Stat. 19.85 (1) (c) considering employment, promotion, compensations or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility.
12. **Reconvene to Open Session** – Jim Karban made a motion to reconvene into open session, seconded by Phil Risner. Motion carried.
13. **Possible Action** – Motion to pursue with available property within the Village for possible purchasing was made by Jim Karban, seconded by Dave Podoski. Motion carried. No motion was made on Employee closed session.

**COMMITTEE REPORTS:**

* ***COURT***

Court report was read by Court Committee Member, Sean Van Ermen for the month of January. Municipal Court had a total of 4 citations for the Village of Coleman, citation amount of $708.20. Adjudicated amount of $708.20 and a continued amount of $0. Restitution amount of $0. For the Village of Crivitz there were 25 citations issued in the amount of $5,116.00 with Adjudicated amount of $5,017.20 and a continued amount of $0. Town of Beaver had 0 citations. Village of Pound had 0 citations. Town of Pound had 0 citations.

* + ***UTILITY REPORT***

Nothing to Report

* ***RECREATION***

Jim Heyroth stated that the decorations in the park have been taken down. The dugouts have been removed at the Coleman Ball Park per our dugout project.

* ***PUBLIC WORKS***

Dave spoke about the upcoming projects that are being done this year. Belgium road construction will be coming up this year. The second layer to Woulf Run will be completed once WPS construction is complete.

* ***FINANCE & BUDGET***

Nothing to Report

* ***BOARD OF HEALTH & SANITATION***

Nothing to Report

* ***TAX COMMITTEE & BOARD OF REVIEW***

Nothing to Report

* ***ZONING & PLANNING COMMISSION***

Nothing to Report.

* ***PUBLIC SAFETY & PERSONNEL***

***Police Department Report***

Dave Podoski read the monthly report for January 2024. There were 19 complaints in the month of January. 4 adult citations were written for a total of $445.60. 0 Juvenile citations. 0 other Municipalities with citations totaling $445.60. Ida had 181 hours for the month of January and total miles on squad is 121375 of which 460 were for the month of January.

***Fire Department Report***

The department responded to 5 calls during the month of January. Breakdown of calls are: 4 lift assists for Coleman Rescue and 1 MABAS call for Pound Fire. Total calls for the year are 15. Total man hours for the month are 25 hours. Training was on pumps in pumpers.

***Building Inspector Report***

 Nothing to Report

***Treasurers Report***

 The Treasurer’s report was read by McKenna Kriescher.

 General Checking Account $ 582,496.61

 Certificate of Deposit – Peshtigo National Bank $ 105,007.68

 Local Government Investment Pool $ 782,656.56

 **TOTAL CASH ON HAND $ 1,470,160.85**

Since the last meeting check numbers 32369-32436 were written in the amount of $183,955.56 for the General account and check numbers 32370-32435 were written in the amount of $26,259.24 for the Utility Department. A motion was made to accept the treasurer’s report and approve the vouchers for payment by Dave Podoski and seconded by Jim Heyroth. Motion was voted on and carried.

***Building Permits***

**January 2024**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| PERMIT  | ISSUED | ADDRESS | DATE | DESCRIPTION |  DOLLAR  | EXP. | PARCEL # |
| # | TO |  | ISSUED | OF WORK TO BE DONE |  AMOUNT  | DATE |  |
| 958 | Dennis Brault | 225 W. Main St. | 1/8/2024 | Remodel Bathroom | $6,000  | 1/8/2025 | 111-01167.000 |
| 959 | Justin Seckel | 549 Business 141 N | 1/4/2024 | Residential Roof Solar | $19,000  | 1/4/2025 | 111-00580.000 |
| 960 | Coleman Wood Products | 103 S. Railway | 1/17/2024 | Fire Damage Repairs | $20,000  | 1/17/2025 | 111-00038 |

Motion by Sean Van Ermen, seconded by Jim Karban to Adjourn the meeting at 8:00 p.m. Motion was voted on and carried.

Respectfully Submitted,

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 McKenna Kriescher - Village Clerk/Treasurer