



**AUTHORIZATION FOR DIRECT PAYMENTS VIA ACH (ACH DEBIT)**  
**CONSUMER AUTHORIZATION FOR DIRECT PAYMENT VIA ACH (ACH DEBITS)**

*Direct Payment Via ACH is the transfer of funds from a consumer account for the purpose of making a payment.*

I (we) hereby authorize the Village of Coleman to electronically debit my (our) account (and, if necessary, to electronically credit my (our) account to correct erroneous credits) as follows:

- a single (one-time) entry
- recurring entries (that recur at substantially regular intervals without my affirmative action to initiate future entries)
- subsequent entries (initiated under the terms of this standing authorization) that require my affirmative action to initiate those future entries.

as follows:

- Checking Account /  Savings Account (select one) at the depository financial institution named below ("DEPOSITORY"). I (we) agree that ACH transactions I (we) authorize comply with all applicable law.

Depository Name:

Routing Number:

Account Number:

Amount of debit(s) or method of determining amount of debit(s) [or specify range of acceptable dollar amounts authorized]:

Date(s) including the start date and/or frequency of debit(s):

Action(s) the Receiver must take to initiate a subsequent entry to a standing authorization:

I (we) understand that this authorization will remain in full force and effect until I (we) notify the Village of Coleman manner of revocation, i.e., in writing, by phone, location, address, etc.] that I (we) wish to revoke this authorization. I (we) understand that Village of Coleman requires at least 10 days prior notice in order to cancel this authorization.

Receiver's Name(s)

Date

Signature(s)

*The NACHA Operating Rules do not require the consumer's express authorization to initiate Reversing Entries to correct erroneous transactions.*

*Written debit authorizations must provide that the Receiver may revoke the authorization only by notifying the Originator in the time and manner stated in the authorization. The reference to notification should be filled with a statement of the time and manner that notification must be given in order to provide company a reasonable opportunity to act on it (e.g., "In writing by mail to 100 Main Street, Anytown, NY that is received at least three (3) days prior to the proposed effective date of the termination of authorization").*